

# Poll Worker Training Institute



## Mandatory Poll Worker Training

***CBOEs must host poll worker training at least once a year.***

- Offered at least quarterly, with online sessions available for a two-week window.
- Some training elements must be offered in-person, like voting equipment training.
- Must pass an examination every year.

## Core Curriculum for Poll Worker Training

***SBOE will establish a mandatory core curriculum based on statutory requirements.***

- Rights of voters
- Disability etiquette
- Assistance to voters with LEP
- Election law & statutory updates
- Taking of registrations
- Handling, processing, & entitlement to ballots
- Affidavit & emergency voting processes
- ID requirements
- Unverified voter identity
- Electronic poll books
- Voters not in poll books
- Solicitation, electioneering, & other election violations
- Closing the polls

*Each CBOE will incorporate their local procedures into core curriculum for local training. SBOE will provide training manuals, instruction booklets, PowerPoints, & examination materials.*

## “Train-the-Trainer” Training Institute

***SBOE will establish & host a training institute where attendees will become “certified poll worker trainers”***

- At least 2 persons from each county board must enroll. (Bipartisan)
- “Certified poll worker trainers” will lead county poll worker training.
- Must maintain certification by attending a continuing education program, hosted by SBOE, once every two years.