

AUTHORIZED MULTI-CANDIDATE COMMITTEE REGISTRATION INSTRUCTIONS

A Multi-Candidate Committee is a committee authorized by multiple candidates pursuant to NYS Election Law. Constituted Committees and Party Committees should **not** use this form. Instead, they should use the Constituted/Party Committees Campaign Finance Registration form.

A MULTI-CANDIDATE COMMITTEE MUST:

- File this form within five days of choosing a treasurer and depository **and** prior to receiving or expending any funds.
- Complete this form and provide original signature(s) in ink. Copies of signatures, including those on faxes, PDFs or other electronic files are not acceptable.
- File this form at the New York State Board of Elections (NYSBOE).

New Registration: If registering a new committee, check this box. A Filer ID# will be assigned to the committee by the NYSBOE and should be used on all future documents and correspondence.

Amended Registration: For an existing committee if any information previously filed has changed, other than the election year, check this box. A fully completed amended registration must be filed within two days of any change. Provide Filer ID# that was assigned by the NYSBOE.

For State Campaign: For committees supporting or opposing candidates for New York State Governor, Lt. Governor, State Comptroller, State Attorney General, State Senate, State Assembly, State Supreme Court, and certain party offices, check this box. These committees must file this form and the required financial disclosure reports with the NYSBOE.

For Local Campaign: For all other offices, check this box and list the county name where the local office is being sought. Committees supporting or opposing such candidates must file this form and the required financial disclosure reports with the NYSBOE (*or Village Clerk only in the situation where the Village Clerk runs the election*).

Item A: Enter the name of the committee. If an acronym is used in the name of the committee (e.g. "NYSBOE" = "New York State Board of Elections"), please also spell out the acronym in the space provided.

Item B: Enter the full name of the treasurer. Residential address is mandatory; include building and apartment number, city or town, state and zip code. Email address is also mandatory. Please note: the email address will be used as a log-in for the filing system and by the NYSBOE to communicate with its filers. The email address should be one that the treasurer accesses regularly and must be updated with the NYSBOE immediately if a change is made. Multi-factor authentication will be used.

Item C: Your account must be opened at a banking organization authorized to do business in New York State. The branch where the account is opened and held must be physically located in New York State.

Item D: Provide the election year, office/district, and full names of candidates to be supported.

Item E: If there are persons other than the treasurer who will be authorized to sign checks, enter their name(s) and other required information here.

Once completed, this form - with original signature(s) in ink - must be mailed to:

**NYS Board of Elections
Attn: Compliance Unit
40 North Pearl Street, Suite
5 Albany, NY 12207**