

**Minutes of the New York State Board of Elections
October 27, 2011**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 Steuben Street, Albany, New York in the 4th Floor Conference Room was called to order at 12:05 p.m. The meeting was chaired by Commissioner Douglas Kellner. Commissioners present were James Walsh, Evelyn Aquila and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kim Galvin, Paul Collins, Anna Svizzero, Joe Burns, John Conklin, Tom Connolly, Cheryl Couser, Bob Eckels and George Stanton. The guest list is attached.

Minutes of September 29th, 2011 – Minutes were accepted (**Commissioners Walsh, Kellner, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No**).

Unit Updates:

Executive – Robert Brehm and Todd Valentine reported on several issues including:

- Putting the finishing touches on the presidential primary political calendar.
- Waiting the results of the second vote on the Professional Employees Federation (PEF) contract to see if the agency is impacted in any way.
- There was an announcement concerning state agencies that are in rented space will be moved to state owned buildings. Waiting to hear.

Legal – Kim Galvin and Paul Collins reported on activities related to the Legal Unit including:

- Worked on the primary and other litigations.
- Worked alongside PIO on a couple FOIL issues

Election Operations – Anna Svizzero reported that the Election Operations unit is working on several ongoing issues including:

- Bob Warren gave an update on the certification issues with ES&S and Dominion
- Comments on electronic poll books and Orange County conducting a pilot program during the General Election.

PIO/NVRA – John Conklin reported on several ongoing projects in the PIO/NVRA unit.

- The NYSVoter review visits are continuing and will be completed by end of the year.
- Greg Fiozzo and Patrick Campion will be contacting each county to go over their grants and vouchers, it here are any contract issues or questions.
- An Executive Order has been issued requiring that a minimum of seven languages be included for all agency forms.

Campaign Finance – Cheryl Couser reported on the projects in Campaign Finance and Enforcement, including:

- Liz Hogan and Bill McCann are in New York City attending a Campaign Finance Board hearing on independent expenditures.
- Audit is finishing the 2010 Corporate and Legislative Audits.
- Training Unit is drafting an application to have a seminar presentation accredited for CLE credits.

ITU – George Stanton reported in the Unit Update

- The cutover to the New York State e-mail system is scheduled for December 9th.
- New York City is working on their file maintenance.

Old Business:

New Business: The Commissioners took action on several issues including:

- VOTE on Resolution to approve Shoebox Program for the reimbursement of submission of HAVA operations expenses by Board of Elections (SHOEBOX). **The motion was approved unanimously (Commissioners Walsh, Kellner, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**
- VOTE on Resolution to Authorize Expenditure of HAVA funds for Court – Ordered Voting Machine Modifications and Testing. **The motion was approved unanimously (Commissioners Walsh, Kellner, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**
- VOTE on Resolutions commending the New York State Board of Elections employees for all their work in assisting the local boards of elections in conducting the Primary Election in light of Hurricane Irene and Tropical Storm Lee. Commissioner Aquila read the resolution. **The motion was approved unanimously (Commissioners Walsh, Kellner, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**
- Tom Connolly reported on the MOVE Act data issues. The reports that we receive from the counties and what we report to Department of Justice in regards to the time frame the military and overseas ballots that were sent out and returned for the 2010 General Election.
- VOTE to adopt the staff reports on Campaign Finance Enforcement. **The motion was approved unanimously (Commissioners Walsh, Kellner, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**
- The next board meeting will be December 15th 2011.

The meeting was adjourned 2:15 p.m.