

**Minutes of the New York State Board of Elections
August 15, 2022**

The meeting of the Commissioners of the New York State Board of Elections was held at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, NY in the 5th floor conference room was called to order at approximately 12:11PM. The meeting was chaired by Commissioner Peter Kosinski. Commissioners present were Anthony Casale, Douglas Kellner, and Andrew Spano. Staff members present were Kristen Zebrowski Stavisky, Todd Valentine, Brian Quail, Aaron Suggs, Kevin Murphy, Tom Connolly, Brendan Lovullo, Jennifer Wilson, Mike Haber, and Michael Johnson of the Enforcement Division.

Minutes from July 12, 2022, and July 26, 2022 - Minutes were approved as written. **The motion was approved unanimously (Commissioners Casale, Kellner, Kosinski and Spano voting in the affirmative; 4 Yes and 0 No).**

Unit Updates:

Executive – Todd Valentine and Kristen Zebrowski Stavisky reported on several items including:

- Staff has created standard election procedure for both physical and cyber-security.
- Continued bi-weekly meetings with Office of General Services on space planning.
- Construction on State Board facilities to start end of February 2023, beginning of March 2023.

Election Operations – Tom Connolly reported that the Election Operations unit is working on several ongoing issues including:

- Providing support for County Boards leading up to Early Voting and throughout the election process.
- Holding a WebEx with twenty-five county boards about the vendor solution used for aggregating results.
- Vendor update.

Legal – Brian Quail reported on activities related to the Counsel/Compliance unit including:

- Litigation update.
- Application to the Supreme Court of Steuben County for an Order related to party enrollment changes for the August Primary.
- Compliance Unit worked with Enforcement Division to get failure to file lists in sync.

PIO/NVRA – Jennifer Wilson reported that the PIO/NVRA unit is working on several issues including:

- After the Primary, the State Board and Twitter will hold a basic training for counties that don't have any twitter presence.
- On National Voter Registration Act (NVRA), the staff held a training for the New York State Department of Health providers to review their procedures for NVRA processing agency-based registrations.
- Grants update.

Enforcement – Michael Johnson reported on the Enforcement Division including:

- Non-filer report update.
- Coordination with Compliance unit on number of outstanding LLC statements.
- Drafting proposed changes to the statute governing Enforcement.

ITU – Mike Haber reported on projects IT is working on:

- Continue to have regular meetings with several participating automatic voter registration agencies as well as state ITS and the county voter registration vendors.
- Making preparations for an infrastructure refresh, to upgrade most of the Board's server and storage infrastructure.
- Attended Summer Conference of the Multi-States Information Sharing and Analysis Center and the Elections Structure Information Sharing Analysis Center hosted by the Center for Internet Security.

Old Business:

· N/A

New Business:

· Open Meetings Law Provisions related to remote meetings circulated to Commissioners to review.

· MOTION to adjourn the meeting. **The motion was approved unanimously (Commissioners Kellner, Kosinski, Spano and Casale voting in the affirmative; 4 Yes and 0 No).**

Next meeting scheduled for September 12, 2022.

The meeting was adjourned at approximately 1:31 p.m.