

**Minutes of the New York State Board of Elections
July 28, 2011**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 Steuben Street, Albany, New York in the 4th Floor Conference Room was called to order at 12:00 p.m. The meeting was chaired by Commissioner Douglas Kellner. Commissioners present were James Walsh, Evelyn Aquila and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kim Galvin, Paul Collins, Elizabeth Hogan, William McCann, Anna Svizzero, Joe Burns, John Conklin, Tom Connolly, George Stanton and Patrick Campion. The guest list is attached.

Minutes of June 13th, 2011 – Minutes were approved as written. **The motion was approved unanimously (Commissioners Kellner, Walsh Aquila and Peterson all voted to accept; 4 Yes and 0 No).**

Unit Updates:

Executive – Robert Brehm reported on several issues including:

- Waiting for the negotiations of the two labor unions to vote on their contracts. The Board had to issue layoff notices to a number of our employees, but they were later rescinded.
- The Division of the Budget is not approving any outside leases until a complete analysis of all existing space is completed.
- Working on ongoing issues related to the budget.

Legal – Kim Galvin and Paul Collins reported on activities related to the Legal Unit including:

- Communication with the Department of Justice is still ongoing.
- Busy with petition filings and phone calls related to the upcoming election.
- Working with the counties especially NYC to make sure they are in compliance with the MOVE Act.

Election Operations – Anna Svizzero reported that the Election Operations Unit is working on several ongoing issues including:

- Processed petitions for judicial delegate and alternate. Also, collecting petition information that was filed at the county level.
- Joe Burns gave an update on the usability workshop that was held on June 20th.

PIO/NVRA – John Conklin reported on several ongoing projects in the PIO/NVRA unit.

- John Conklin encouraged the county boards to continue to file their quarterly reports.
- Tom Connolly stated that the affidavit ballot sample is in the process of being translated.

Campaign Finance – Elizabeth Hogan reported on the projects in Campaign Finance and Enforcement, including:

- The five-day letters went out to the non-filers.
- Commissioner Kellner asked Liz Hogan to summarize the new functions in the new Ethics Law.

ITU – George Stanton was not in attendance to report on the Unit Update

- There was a discussion on some of the equipment and updates that need to be completed.
- Staff is working on conversion to the state e-mail system which will have a monthly fee tied to it.
- Working on the next step in the MOVE Act. Meetings are scheduled for the week of August 9th.
- Conference calls with New York City to talk about their voter file maintenance.

Old Business:

- None

New Business:

- VOTE on petition rulings. There was a motion to approve the report that the legal staff prepared. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson all voted to accept; 4 Yes and 0 No).**
- Vote on Resolution to adopt the amendment to Part 6214.0 of the Rules and Regulations. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson all voted to accept; 4 Yes and 0 No).**
- DISCUSSION on a letter received from New York City requesting an opinion from the State Board on the procedures for closing out campaign committees with outstanding debts.
- Before going into Executive Session there was a VOTE to approve all enforcement cases as proposed by the Campaign Finance Enforcement Unit. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson voting in the affirmative; 4 Yes and 0 No).**

The next board meeting is scheduled for Thursday, September 15th.

The Board went into Executive Session to discuss pending legislation.

The meeting was adjourned 2:10 p.m.