

**Minutes of the New York State Board of Elections
June 1, 2017**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5th Floor Conference Room was called to order at 12:05 p.m. The meeting was chaired by Commissioner Peter Kosinski. Commissioners present were Douglas Kellner, Andrew Spano and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Brian Quail, Kim Galvin, Bill McCann, Nick Cartagena, Anna Svizzero, Brendan Lovullo, John Conklin, Tom Connolly, Bill Cross and Risa Sugarman. The guest list is attached.

Minutes of April 24, 2017 – Minutes were approved. **The motion was approved unanimously (Commissioners Kellner, Kosinski, Spano and Peterson voting in the affirmative; 4 Yes and 0 No).**

Unit Updates:

Executive – Robert Brehm and Todd Valentine reported on several issues including:

- Continued meetings on Cyber Security.
- Planning the presentations for the Election Commissioners Association Summer Conference in June.
- Received the two ballot propositions from the Attorney General’s Office.
- A Special Election was held on May 23rd for the 9AD and 30SD.

Legal – Kim Galvin and Brian Quail reported on activities related to the Counsel/Compliance Unit including:

- Lawsuits are ongoing.
- Met with Division of Election Law Enforcement about dormant committees.
- Deficiency reviews are ongoing for the January Periodic.
- January referral of non-filers was sent to DELE.
- Met with DEMOS and DMV about their processing of registration forms.
- Met with Disability Rights NY concerning the HAVA complaint process regulations.
- 13 Training Seminars have been conducted with 3 of them being CLEs.
- Finalized the Legal Update.
- Exchanged drafts and calls with DOJ about DMV issues. Another meeting is scheduled.
- There were two decisions from the Second Circuit Court of Appeals.

Election Operations – Anna Svizzero reported that the Election Operations unit is working on several ongoing issues including:

- Working with IT on the CAPAS upgrade.
- Conducting functional testing on Dominion on off-the-shelf laptops.
- Attended Cyber Security meetings.
- Reported on the Albany School Board ballot issue.

PIO/NVRA – John Conklin reported that the PIO/NVRA unit is working on several issues.

- Attended the Cyber Security Meetings and the ECA conference calls.
- Posted draft language for the ballot proposals.
- Worked with IT on the NCOA database.
- Tom Connolly was in Fort Drum for a presentation to the Voting Assistance Officers.

ITU – Bill Cross reported on projects IT is working on:

- Received approval for a portion of the funds to pay for 2 additional development staff.
- Started development of in-house application to replace the military and overseas voters' application (MOVE Act)
- Putting together a questionnaire for the counties concerning Cyber Security.
- Participating in a panel discussion at the NYS Cyber Security Conference.
- Media capabilities for the Board Room and Law Library have been upgraded.

Enforcement – Risa Sugarman reported on the Enforcement Unit:

- Submitted suggestive language concerning the proposed regulation on Fair Campaign Code.

Old Business:

- **VOTE on Automated Audit Regulations. The motion was approved unanimously (Commissioners Kellner, Kosinski, Spano and Peterson voting in the affirmative; 4 Yes and 0 No).**

New Business:

- **VOTE on Resolution for Payment of Microsoft Premier Support Agreement. The motion was approved unanimously (Commissioners Kellner, Kosinski, Spano and Peterson voting in the affirmative; 4 Yes and 0 No).**
- Anna Svizzero announced her retirement at the end of July.
- Next Board Meeting will be held August 2, 2017.

Executive Session

The meeting was adjourned at 1:45 p.m.



17-08

New York State Board of Elections APPROVED RESOLUTION – June 1, 2017

RESOLUTION AUTHORIZING THE EXPENDITURE OF A SUM NOT TO EXCEED OF \$35,574 FROM THE STATE OPERATIONS HAVA FUND FOR PAYMENT OF THE COSTS ASSOCIATED WITH THE MICROSOFT PREMIER SUPPORT AGREEMENT

WHEREAS the New York State Board of Elections (State Board) has been actively engaged in implementing the Help America Vote Act (HAVA); and

WHEREAS the State Board is in the process of purchasing continued Microsoft Premier Support for the NYSVoter system; and

WHEREAS the NYSVoter system is built using Microsoft technologies and Microsoft provides the State Board with on-going technical support; and

WHEREAS this resolution is necessary due to the anticipated costs associated with such a procurement; and

NOW THEREFORE BE IT RESOLVED that the Board does hereby approve the above-referenced request of the Information Technology Unit for the expenditure of such funds not to exceed of \$35,574 from the State Operations HAVA Fund for payment of costs to acquire Microsoft Premier Support.

Approved June 1, 2017
VOTE 4-0