

**Minutes of the New York State Board of Elections  
May 10, 2011**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 Steuben Street, Albany, New York in the 4<sup>th</sup> Floor Conference Room was called to order at 12:00 p.m. The meeting was chaired by Commissioner Douglas Kellner. Commissioners present were James Walsh, Evelyn Aquila and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kim Galvin, Paul Collins, Elizabeth Hogan, William McCann, Joe Burns, John Conklin, Tom Connolly, George Stanton and Patrick Campion. The guest list is attached.

**Minutes of April 12<sup>th</sup>, 2011** – Minutes were approved as written. **The motion was approved unanimously (Commissioners Kellner, Walsh, Aquila and Peterson all voted to accept; 4 Yes and 0 no).**

**Unit Updates:**

**Executive** – Robert Brehm reported on several issues including:

- Annual conference was very well attended and there were many positive comments.
- Meetings continue with the IT departments of the county boards of elections and the vendors to integrate the MOVE Act improvements into their business plan.

**Legal** – Kim Galvin and Paul Collins reported on activities related to the Legal Unit including:

- Conversations with the Department of Justice concerning New York City and NYSVoter are ongoing.
- Kim Galvin reminded everyone that the Financial Disclosure Statements to the Ethics Commission are due by May 15<sup>th</sup>.

**Operations** – Joe Burns reported that the Election Operations Unit is working on several ongoing issues including:

- Continue to work with the counties in the 26<sup>th</sup> Congressional District in getting ready for the Special Election on May 24<sup>th</sup>.
- Continue to work with Schenectady County on asset management.
- Usability Works is now the consultant for our usability workshop orientation.
- Commissioner Kellner thanked the Election Operations Unit for the presentation on usability at the annual conference.

**PIO/NVRA** – John Conklin reported on several ongoing projects in the PIO/NVRA unit.

- John thanked everyone that helped out with the conference.
- The NYSVoter board visits will be done by the end of June.
- The survey responses from the conference are starting to come in.

- Commissioner Kellner asked that the transcript from the board meetings be posted on the web more promptly. John Conklin responded that there are a few issues that are being ironed out but will follow up on it.

**Campaign Finance** – Elizabeth Hogan reported on the projects in Campaign Finance and Enforcement, including:

- Waiting on the amended Regulation 6214 which will be effective the end of June beginning of July.
- The new campaign finance web site is up and running.
- The training seminars are finalized and will start this month.

**ITU** – George Stanton reported on projects in the IT Dept.

- Progress on the new electronic filing software is ongoing and should be completed soon with debugging testing done this summer.
- OFT will be looking for an annual technology plan so units need to start thinking about what they would like in the future.

**Old Business:**

- None

**New Business:**

- DISCUSSION on the request by Suffolk County Board of elections for additional ballot size options.
- Commissioner Kellner spoke on a request from the New York City Board asking for advice on conducting the canvas on election night. Commissioner Kellner asked that Anna Svizzero and Joe Burs draft a response to their letter.

The next board meeting is scheduled for Monday, June 13<sup>th</sup>.

The Board went into Executive Session to discuss pending legislation.

**The meeting was adjourned 2:10 p.m.**