

**Minutes of the New York State Board of Elections
January 12, 2015**

The meeting of the Board of Canvassers of the New York State Board of Elections was convened at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5th Floor Conference Room and was called to order at 12:05 p.m. The meeting was chaired by Commissioner Douglas Kellner. Commissioners present were James Walsh, Andrew Spano and Gregory Peterson.

The Board of Canvassers considered a motion to certify the amended General Election results for the November 4, 2014 Election. **The motion was approved unanimously (Commissioners Kellner, Walsh, Spano and Peterson voting in the affirmative; 4 Yes and 0 No).**

The meeting of the Commissioners of the New York State Board of Elections held at the offices of the New York State Board of Elections, 40 North Pearl Street, Albany, New York in the 5th Floor Conference Room was called to order at 12:25 p.m. The meeting was chaired by Commissioner Douglas Kellner. Commissioners present were James Walsh, Andrew Spano and Gregory Peterson. Staff members present were: Robert Brehm, Todd Valentine, Kathleen O’Keefe, Kim Galvin, Brian Quail, Bill McCann, John Conklin, Tom Connolly and Risa Sugarman. The guest list is attached.

Minutes of December 15, 2014 – Minutes were accepted (**Commissioners Kellner, Walsh, Spano and Peterson voting in the affirmative; 4 Yes and 0 No**).

Unit Updates:

Executive – Robert Brehm and Todd Valentine reported on several issues including:

- Putting together presentations for upcoming Election Commissioners Association Winter Conference.
- Weekly meetings with IT senior staff.
- Working on the process for the Hearing Officers.

Legal – Kathleen O’Keefe reported on activities related to the Counsel/Compliance Unit including:

- Putting together a presentation for the Election Commissioners Association Winter Conference.
- Working on the Election Law Update.
- Two “Winding Down the Campaign” webinars will be held.
- A Campaign Finance CLE course will be held at the conference.

Election Operations – Bob Brehm reported that the Election Operations unit is working on:

- A draft of the lever voting machine report pursuant to Chapter 273 of 2014.

PIO/NVRA – John Conklin and Tom Connolly reported that the PIO/NVRA unit is working on several issues.

- Participating in different project meetings.
- The year-end report to HHS on HAVA funds has been filed.
- Discuss information received on interstate exchange systems. Commissioners agreed to authorize a pilot program for the Crosscheck system.

ITU – Robert Brehm reported on projects IT is working on:

- Staff has been attending weekly design meetings with ITS in regard to moving our data center.
- Meetings on the NYSVoter Refresh Project and the Candidate Management and Campaign Finance Project are being held weekly.
- Dan Valvo announced he will be retiring at the end of February.

Enforcement – Risa Sugarman reported on the Enforcement Unit:

- Risa will be participating in a panel discussion at the Election Commissioners Association Winter Conference.
- Sent out non-filers letters for the July 15th filing.
- Testing the programs for case management.

New Business:

- Discussed the changes to the new voter registration form. A draft will be circulated to the county commissioners
- Update on the Hearing Officers for the Enforcement Unit. Working on draft regulations.
- The next board meetings are scheduled for February 19th.
- There was a motion to go into Executive Session. **The motion was approved unanimously (Commissioners Kellner, Walsh, Spano and Peterson voting in the affirmative; 4 Yes and 0 No.)**

The meeting was adjourned 1:35 p.m.